



**Study Skills Workshop #2:**  
Listening for Information & Note Taking

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This project was funded \$4,009,331 (100% of its total cost), from a grant awarded under the Trade Adjustment Assistance Community College and Career Training Grants, as implemented by the U.S. Department of Labor's Employment and Training Administration.

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Mar 24-11:37 AM

Copy and paste the hyperlink below to view the full video presentation:

<http://gbcnv.mediasite.com/mediasite/Play/a81d05a4742d448191f5b2e7741927a41d>

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Mar 24-11:26 AM

**Study Skills Workshop 2:**  
Listening for Information & Note Taking

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TAACCCT Grant (Round 3): Great Basin College

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Creative Commons ?

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Jan 12-10:36 AM

Write down the directions:

Jan 12-10:40 AM

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Compare what you wrote with the list below to see how closely your notes match the original:

1. Read chapters 5-8
2. Complete each review activity for chapters 5-8
3. Ignore the final question in the chapter 7 review activity
4. Post your responses in the appropriate discussion group before the deadline

What did you notice?

Jan 12-10:40 AM

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What might help you to remember directions more accurately?

Jan 12-10:43 AM

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Write key active listening words:

Tip: Use these key active listening words as a reminder to write down what you are hearing or need to do!

Jan 12-10:44 AM

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Write down questions you might ask instructors to be sure you have accurate information or directions:

Jan 12-10:47 AM

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How might you apply these strategies in a work setting?

How might good listening and note taking benefit you at work? In life?

Jan 12-10:48 AM

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References

Academic Skills Center: Dartmouth College. (2001). *Learning by listening*. Retrieved from <http://www.dartmouth.edu/~acskills/handouts.html>

Education Corner. (2017). Improving your note taking. Retrieved from <http://www.educationcorner.com/note-taking.html>

Education Corner. (2017). *Listening Skills*. Retrieved from <http://www.educationcorner.com/listening-skills.html>

Jan 12-10:50 AM

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